

ACE AFRICA VOLUNTEER OPPORTUNITIES 2021¹

<p>Trusts and foundations, prospect research</p> <ul style="list-style-type: none"> • online research of prospects to identify funding opportunities, including: European foundations, global institutional funding, US foundations² • create a spreadsheet/database of all researched organisations, with extended profiles of prospects with greatest potential 	<ul style="list-style-type: none"> – an interest in/knowledge of international development – excellent written communication skills – some experience of scoping/research projects and good attention to detail
<p>Trusts and foundation, unrestricted funding drive</p> <ul style="list-style-type: none"> • conduct research online and by phone to identify trusts providing unrestricted support (refer to Ace Africa’s historical records and keep record of organisations contacted and their response). • use available resources (Ace’s reports, website and projects) to write an unrestricted fundraising appeal to trusts for 2021. • prepare relevant letters or applications 	<ul style="list-style-type: none"> – enthusiasm for international development/charity fundraising. – excellent verbal and written communication skills – creative and proactive approach.
<p>Regular giving programme</p> <ul style="list-style-type: none"> • review successful regular giving programmes elsewhere in the sector • determine the key elements, eg offer, back office set up (particularly registration element and financial platform used) • make recommendations, with clear tasks relating to transfer of existing regular givers and recruitment of new donors 	<ul style="list-style-type: none"> – interest in charitable sector and fundraising – experience in regular giving programmes (preferable) – self-managing – inquisitive, innovative, strategic thinker – able to write clear, concise reports
<p>Annual review/impact report</p> <ul style="list-style-type: none"> • review opinions of sample of existing stakeholders • present recommendations on changes to format and content • work with Country Director and design company on format, and with staff as relevant to define storyboard and production schedule • work with existing staff, UK and overseas, to solicit and edit content 	<ul style="list-style-type: none"> – interest in charitable sector and fundraising – experienced copy writer in the commercial or non-commercial sector – self-managing – inquisitive, innovative, strategic thinker
<p>Website development</p> <ul style="list-style-type: none"> • research/define reboot of Ace Africa website, exploring needs of partners and maximise impact of digital platform • produce summary proposal that can be used to fundraise • research sources of funding for the project 	<ul style="list-style-type: none"> – website development experience – interest in charitable sector and fundraising – experienced copy writer in the commercial or non-commercial sector – self-managing, inquisitive, innovative, strategic thinker

What we offer volunteers

Practical, project focused fundraising experience, insights into community led development in Kenya and Tanzania, contact with teams in Kenya and Tanzania, references at the end of the volunteering period, relevant costs and expenses. A warm welcome into a small team.

¹ Volunteers may work for a set number of days a week over a longer period (3 months) or engage on an on-going basis for a shorter period. All work to be done remotely.

² Volunteers with specific knowledge or experience of funding areas, may be asked to focus more narrowly